

**LOWER ALLEN TOWNSHIP  
BOARD OF COMMISSIONERS**

**REGULAR MEETING**

**February 9, 2026**

**6:00 PM**

**AGENDA**

- 1. Call to Order by President Caron.** Proof of Publication.
- 2. A Moment of Silence and the Pledge of Allegiance.**
- 3. Approval of Meeting Minutes:** None
- 4. PRESENTATIONS:** None
- 5. Audience Participation:** Any item on the agenda or any business pertinent to the Township. We ask that all attendees sign in and those speaking must state their name and address for the record. Please limit discussions to five (5) minutes per person.
- 6. CONSENT AGENDA**  
Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?  
  
Accept motion to approve the items on the Consent Agenda, which are listed as follows:
  - a. Check Register of January 30, 2026, in the amount of \$124,631.65.
  - b. Check Register of February 6, 2026, in the amount of \$126,528.64.
  - c. Manual Check Register for January 24, 2026, in the amount of \$280.00 to Transunion for background checks.
- 7. PRESIDENT CARON**
  - a. Accept a motion to approve a manual Check Register of January 31, 2026, in the amount of \$200.00 to Eckert, Seamans, Cherin & Mellott for legal services.
  - b. Accept a motion to enact **ORDINANCE 2026-01**, amending the Codified Ordinances of Lower Allen Township, 2023, as amended, Chapter 146, Article 1 Attorney Fees for Delinquent Municipal Claims, appointing the Township Solicitor and allowing for the appointment of a Collection Agency and fees by Resolution.

- c. Accept a motion to enact **ORDINANCE 2026-02**, amending the Codified Ordinances of Lower Allen Township, 2023, as amended, Chapter 38, Section 2 Pension Committee Membership, to remove the “Nonunion employee at large” member; to add the Human Resources Director as a permanent member; and to add the following appointments for a two (2) year term: one (1) employee under the Non-Uniformed Defined Benefit Pension Plan, and one (1) employee under the Non-Uniformed Defined Contribution Pension Plan.

d. **LOWER ALLEN TOWNSHIP PENSION COMMITTEE APPOINTMENTS:**

- 1. Accept a motion to appoint Jennifer M. Caron as the “**Commissioner**” member serving on the Lower Allen Township Pension Committee.
- 2. Accept a motion to appoint Leon G. Crone, Jr., **Director of Human Resources**, to the Lower Allen Township Pension Committee.
- 3. Accept a motion to appoint Benjamin Peters, Project Manager, in the Public Works Department, as the “**Employee under the Non-Uniformed Defined Benefit Pension Plan**” member serving on the Lower Allen Township Pension Committee for the remainder of the two (2) year term, ending on December 31, 2027.
- 4. Accept a motion to appoint Julie Echterling, Accounting Specialist, in the Finance Department, as the “**Employee under the Non-Uniformed Defined Contribution Pension Plan**” member serving on the Lower Allen Township Pension Committee for the remainder of the two (2) year term, ending on December 31, 2027.

**8. HUMAN RESOURCES**

- a. No agenda items.

**9. PUBLIC SAFETY**

- a. Discussion and possible action: Authorizing the purchase of an additional License Plate Reader (LPR) from NDI Technologies in the amount of \$43,226.66. This is a 2026 budgeted item being purchased from the sole source vendor.
- b. Discussion and possible action: Authorizing the sale of the 2014 Pierce Velocity Rescue Truck “Rescue 12” to Command Fire Apparatus, LLC in the amount of \$332,577.85 in accordance with the purchase proposal and agreement and the Fire Apparatus Study.
- c. Discussion and possible action: Authorizing the purchase of a Stryker stair chair unit in the amount of \$7,483.61. This is a replacement unit anticipated to be covered through insurance.

## **10. COMMUNITY AND ECONOMIC DEVELOPMENT**

- a. Zoning Hearing Board Update.
- b. Discussion and possible action: Authorizing staff to prepare for the advertising of bid solicitations for the 2026 Gateway Sign Project.

## **11. PUBLIC WORKS**

- a. Discussion and possible action: Authorizing staff to proceed with the Rupp Ave Station #2 Roof Replacement Project, through Houck, a COSTARS vendor, in the amount of \$44,250. This is a budgeted item.

## **12. FINANCE**

- a. Discussion and possible action: Adopting **RESOLUTION 2026-R-07**, entering into a Lease Agreement with Leasing 2 Inc. for a 2023 International CV Life Line Highliner Ambulance. This is a budgeted item.

## **13. MANAGER**

- a. Discussion: Extending the Penn Waste contract.

## **14. COMMISSIONERS REPORTS**

**15. NEXT MEETING:** Monday, February 23, 2026

## **16. ADJOURN**